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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 10 March 1961

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report - February 1961

- 25X6
1. The Division played host in its new quarters, 6-17 February, to the Security Office color photography unit making the new Agency pass photographs. Not only FDD, but other CIA components in the building and nearby buildings were serviced here.
  2. On request of AEC a special report on reactions of the Sino-Soviet bloc [REDACTED] to the Idaho reactor explosion was prepared and dispatched to the requestor, OSI, and the Department of State within a week.

On OCI crash request a 17-page inaugural address of President Quadros of Brazil was translated in three hours on 8 February.

3. On 7 February, our new Xerox Model 914 was installed. It has proven to be a particularly efficient facility for the reproduction of industrial plant data reports and biographic data cards requiring limited distribution. ~~In the Division.~~

4. On 16 February, Chief, Support Branch, accompanied three members of Management Staff to a demonstration of the "Speed Mail" facsimile transmitter and receiver at the General Post Office. This was a continuation of Management Staff's cooperation with us in our interest in facsimile transmission for the purpose of fast delivery of original documents and completed reports between the Field Offices and Headquarters. As press reports have indicated, this speed-mail facility is restricted to Post Office experimental operations at present, and will require considerable development for our general purposes.

25X1A



SECRET

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25X1A 6. Cooperation between the OTS Technical Translation operation and our Consolidated Translation Survey was expanded during the month when OTS started providing us with twin copies of all current file cards for incorporation directly into our files. We hope for similar cooperation in the event that OTS receives carded information on translations from [REDACTED]

25X1A More than 3,000 new items were entered into the CTS files during the month, bringing the total of items indexed to about 200,000. Reference to the CTS files during this period prevented 7,991 pages of duplication.

25X1A 7. [REDACTED] Chief, Reference Branch, CIA Library, met with FDD and other [REDACTED] representatives on 20 February to discuss the establishment of a branch library in the Matomic Building. It developed that FDD alone was interested in such a library, primarily to facilitate timely screening of the sporadic foreign monograph receipts of Acquisitions Branch. The meeting ended with the conclusion that there was no current need for a library service in the Matomic Building.

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10. The 27th meeting of the Committee on Exploitation of Foreign Language Publications on 10 February approved generally the Near East and Africa program with the introduction of several new requirements for collection action on those areas. Committee reviews of the area programs were completed at this meeting and will normally be resumed in September. Members will be informed of FDD special reports through monthly listings.

11. Special Reports Published During February:

Information on Transportation in the South China Border Areas -  
Summary No 2726, 2 February 1961

Soviet Press Reaction, 25 November - 16 December 1960, to  
Pugwash Conference - Summary No 2729, 2 February 1961

Reforms in the Polish Domestic Trades System Since 1957 -  
Summary No. 2723, 16 February 1961

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Operations and Management Problems of East German Cooperative Farms - Summary No 2730, 16 February 1961

Organization and Enterprises of USSR Gas Industry, 1956-1960 Summary No 2734, 20 February 1961

Italicized Passages in the "World Marxist Review," January-December 1960 - Summary No 2731, 21 February 1961



J. J. BAGNALL

Enclosures:

1. Statistical Report
2. Details of personnel actions

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